

ANNEXURE I

To: Aitken Spence Corporate Finance (Private) Limited
Secretaries to Aitken Spence PLC
315, Vauxhall Street, Colombo 02.

I would like to receive the printed version of the Annual Report of Aitken Spence PLC

Full Name of the Shareholder (as on the CDS account/ Share Certificate)	
Shareholder's NIC/ Passport/ Company Registration No.	
Folio Number	
Address	
Contact Number	

.....
Signature

.....
Date

Notes:

1. Please complete the Form of Request by filling in legibly the required information in **BLOCK LETTERS**, signing in the space provided and filling in the date of signature.
2. Please post the completed Form of Request to the Company Secretaries at the address given above or e-mail to heshani@aitkenspence.lk or facsimile on +94 11 2445406.

**AITKEN SPENCE PLC
69TH ANNUAL GENERAL MEETING
REGISTRATION OF SHAREHOLDER DETAILS FOR ONLINE PARTICIPATION**

To: Aitken Spence Corporate Finance (Private) Limited
Secretaries to Aitken Spence PLC
No. 315, Vauxhall Street, Colombo 02.

1. Full Name of the Shareholder/s:

Primary	1.
*Joint	2.
*Joint	3.

2. Shareholder/s Address:

3. Shareholder's NIC No. / Passport No. / Co. Reg. No.:

Primary	1.
*Joint	2.
*Joint	3.

4. Shareholder's Contact No.:

Fixed line: Mobile:

5. **Shareholder's e-mail:**

6. Name of the Proxyholder:

7. Proxyholder's NIC No. / Passport No.:

8. Proxyholder's Contact No.:

Fixed line: Mobile:

9. **Proxyholder's e-mail:**

I/We hereby certify that the details given above are true and accurate and are furnished for the purpose of enabling my/our online participation at the Annual General Meeting. I/We acknowledge that the Company shall have the right to disable my/our participation in the event the above information furnished are found to be incorrect or inconsistent with shareholding records.

..... /

Shareholder's / Date
Signature

..... /

*1st Joint holder's/Date
Signature

..... /

*2nd Joint holder's/Date
Signature

*** Strike out if not applicable**

Note:

1. It is mandatory for the shareholder/s to provide the **e-mail address** in the space provided above in order to forward the log in information to facilitate the online participation at the meeting.
2. Duly filled Registration of Shareholder Details Form should be forwarded to reach the Company Secretaries via e-mail to heshani@aitkenspence.lk or facsimile on +94 11 2445406 or by post to the registered address of the Company No. 315, Vauxhall Street, Colombo 02 **not less than five (05) days before the date of the meeting.**